

Privacy Policy

This Privacy Policy sets out how we use and store any information that you might supply to us.

Chadds Foodsmiths collects, process and stores certain information about business and individuals where we have a legitimate interest or a statutory or contractual obligation to do so

The data we collect, store and process may include, but is not limited to:

Contact details such as name, company name, address, telephone numbers and email addresses, bank details and any other information provided at the time of opening an account/supplier account or when making an enquiry about our services or employment opportunities.

Purpose of Holding Information

We collect, process and store information for a number of reasons which are set out below:

To fulfil any contractual obligation, we have with you

To provide quotes for our services when any enquiry has been made

To maintain accurate records

To carry out administrative tasks to enable us to provide a service to you, such as, accounting procedures, processing orders and customer service and employment opportunities.

To carry out a credit check (if applicable) before commencing our provision of service.

Security

We take your privacy and the security of any information provided very seriously. We have suitable security procedures in place to protect our paper-based systems and measures to protect our computerised databases from loss and misuse. Access is only allowed when necessary to carry out business transactions and by following strict guidelines with regard to the use of any data

Staff

Protection under the Act also extends to personal data of our employees, self-employed workers, job applicants and individual clients.

Your Rights

All individuals who are the subject of personal data held by GDPR.co.uk are entitled to:

Ask **what information** the company holds about them and why.

Ask **how to gain access** to it.

Be informed **how to keep it up to date**.
